



DEPARTMENT OF CONSUMER & REGULATORY AFFAIRS
District of Columbia Government
Corporations Division

Name Reservation Registration & Transfer Form GN-3, Version 1, January 2012.

Use this form to reserve the domestic filing entity name. This form can also be used to transfer existing name reservation from one person to another. Name reservation is valid for 120 days from the date of registration or the date of name transfer.

ENTITY TYPE

FILING FEE

Domestic Filing Entity

Refer to Corporate Fee Schedule posted online;

Under the provisions of the Title 29 of D.C. Code (Business Organizations Act), the person listed below hereby applies for a Certificate of Name Reservation and for that purpose submits the statement below.

1. Name of the Person reserving the name.

2. Person's address.

3. Proposed Name. (name shall include the appropriate corporate qualifiers based on the entity type)

4. Select one of the following:

Initial Reservation

Name Reservation Transfer

Name Reservations Transfer only: Answer 4A-B.

4A. Name of the New Person.

4B. New Person's address.

If you sign this form you agree that anyone who makes a false statement can be punished by criminal penalties of a fine up to \$1000, imprisonment up to 180 days, or both, under DCOC § 22-2405;

5. Person's Signature.

Mail all forms and required payment to:

Department of Consumer and Regulatory Affairs
Corporations Division
PO Box 92300
Washington, DC 20090
Phone: (202) 442-4400

Corporate Online Services Information:

Many corporate filings are available by using CorpOnline Service. Go to CorpOnline site at <https://corp.dkra.dc.gov>, create the profile, access the online services main page and proceed. Online filers must pay by using the credit card.

Please check dcra.dc.gov to view organizations required to register, to search business names, to get step-by-step guidelines to register an organization, to search registered organizations, and to download forms and documents. Just click on "Corporate Registrations."